

## **DIRECTOR OF INSTRUCTION**

### **PURPOSE**

The director of instruction concentration is designed to equip teachers for administrative responsibility and to assist present administrators in developing organizational and leadership skills in instructional leadership roles. The program is designed to help the student acquire the necessary skills in decision-making, curriculum, program evaluation, and assessment.

This administrative concentration in the Master of Science in Education provides the opportunity for the applicant to receive a Wisconsin State Administrative license as a Director of Instruction (license #10) through the Department of Public Instruction.

## **MASTER OF SCIENCE IN EDUCATION DIRECTOR OF INSTRUCTION WITH A #10 LICENSE PROJECT**

(36 Credits Required)

### **Required Courses:**

|  |       |
|--|-------|
| EDG 531/831 Principles of Educational Administration<br>(Foundation Course – take first) | 3 Cr. |
| EDG 627/827 Portfolio I (Taken with EDG 531/831)   | 0 Cr. |
| EDG 507/807 Curriculum Development   | 3 Cr. |
| EDG 515 Educational Research Methods   | 3 Cr. |
| EDG 533/833 Leadership for Change in Education   | 3 Cr. |
| EDG 535/835 Legal and Ethical Issues in Administration                                   | 3 Cr. |
| EDG 536/836 Educational Governance and Administration                                    | 3 Cr. |
| EDG 537/837 Supervision of Instruction   | 3 Cr. |
| EDG 541/841 School Business Administration   | 3 Cr. |
| COUN 587/887 Tests and Measurements  | 3 Cr. |
| COUN 584/884 Human Development   | 3 Cr. |
| EDG 590/890 Thesis Completion Seminar (EDG 515 is a prerequisite)                        | 3 Cr. |
| OR   |       |
| EDG 595 Graduate Seminar (EDG 515 is a prerequisite)                                     | 3 Cr. |
| EDG 628/828 Portfolio II (Taken prior to EDG 539/839)                                    | 0 Cr. |
| EDG 539/839 Practicum in Educational Administration (take last)                          | 3 Cr. |
| EDG 629/829 Portfolio III (Taken after last course)                                      | 0 Cr. |

## **SCHOOL BUSINESS MANAGER**

### **PURPOSE**

The school business manager concentration is designed to equip leaders for administrative responsibility in the business affairs of a school or district. The program is designed to help the student acquire the necessary skills in decision-making, financial management, and management of the business aspects of a school or district.

This administrative concentration in the Master of Science in Education provides the opportunity for the applicant to receive a Wisconsin State Administrative license as a School Business Manager (license #08) through the Department of Public Instruction.

# MASTER OF SCIENCE IN EDUCATION SCHOOL BUSINESS MANAGER WITH A #08 LICENSE PROJECT

(36 Credits Required)

## Required Courses:

|   |       |
|---|-------|
| EDG 531/831 Principles of Educational Administration (Foundation Course – take first) | 3 Cr. |
| EDG 627/827 Portfolio I (Taken with EDG 531/831)                                      | 0 Cr. |
| EDG 515 Educational Research Methods  | 3 Cr. |
| EDG 535/835 Legal and Ethical Issues in Administration                                | 3 Cr. |
| EDG 536/836 Educational Governance and Administration                                 | 3 Cr. |
| EDG 541/841 School Business Administration  | 3 Cr. |
| EDG 645/845 School Facilities   | 3 Cr. |
| MBA 529/829 Database Management   | 3 Cr. |
| MBA 540/840 Accounting: Financial Analysis for Decision Making                        | 3 Cr. |
| MBA 615/915 Labor and Employment Law  | 3 Cr. |
| MBA 622/922 Risk Management   | 3 Cr. |
| EDG 590/890 Thesis Completion Seminar (EDG 515 is a prerequisite)                     | 3 Cr. |
| OR  |       |
| EDG 595 Graduate Seminar (EDG 515 is a prerequisite)                                  | 3 Cr. |
| EDG 628/828 Portfolio II (Taken prior to EDG 539/839)                                 | 0 Cr. |
| EDG 539/839 Practicum in Educational Administration (take last)                       | 3     |
| Cr.   |       |
| EDG 629/829 Portfolio III (Taken after last course)                                   | 0 Cr. |