

## CONCORDIA UNIVERSITY WISCONSIN

COURSE NUMBER / NAME \_\_\_\_\_

### COURSE APPROVAL COVER SHEET SYLLABI APPROVED 1998 TO PRESENT

Syllabi submitted for approval should follow the steps outlined in the Undergraduate Course Syllabus Approval Process policy (January 2003).

1. INITIATOR submits syllabus to
2. DEPARTMENT – When the syllabus has been approved by the Department, it goes to the
3. DEAN – When the syllabus has been approved by the Dean, a copy is filed in the Academic Office AND in its respective School.

The various persons whose signatures are required as part of the approval procedure should affix their signatures ONLY when they have fulfilled their responsibilities as outlined in the Syllabus Approval Process. (See the Faculty Handbook for the complete text of the policy.)

\_\_\_\_\_  
INITIATOR/REVISOR      The attached document complies with prescribed standards of the university.

Date \_\_\_\_\_

\_\_\_\_\_  
DEPART./PROGRAM CHAIR      The Department has reviewed the attached document and has determined that it complies with the prescribed standards of the university.

Date \_\_\_\_\_

\_\_\_\_\_  
DEAN      The Dean has reviewed the attached document has determined that it complies with the prescribed standards of the university.

Date \_\_\_\_\_

\_\_\_\_\_  
ACADEMIC OFFICE      The Academic Office has received the attached document.

Date \_\_\_\_\_