

**CONCORDIA UNIVERSITY WISCONSIN**  
**FACULTY CLASSROOM OBSERVATION REPORT**

Name of teacher being observed: \_\_\_\_\_

Course observed: \_\_\_\_\_

Date of observation: \_\_\_\_\_

Observer: \_\_\_\_\_

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RATING: 4 = Superior or Outstanding; 3 = Above Average; 2 = Average; 1 = Below Average  
0 = Unsatisfactory; N/A = no basis for evaluation

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1. **EVIDENCE OF PREPARATION**

\_\_\_\_\_ organized  
\_\_\_\_\_ logical progressions  
\_\_\_\_\_ substantive material

2. **KNOWLEDGE OF SUBJECT**

\_\_\_\_\_ discusses current developments in the field  
\_\_\_\_\_ relates topics to other areas of knowledge  
\_\_\_\_\_ demonstrates competence in the field

3. **PRESENTATION**

\_\_\_\_\_ voice  
\_\_\_\_\_ makes himself/herself clear  
\_\_\_\_\_ states objectives  
\_\_\_\_\_ summarizes major points  
\_\_\_\_\_ interesting style  
\_\_\_\_\_ humor

\_\_\_\_\_ enthusiastic  
\_\_\_\_\_ use of chalkboard  
\_\_\_\_\_ audio-visual aids  
\_\_\_\_\_ hand-outs  
\_\_\_\_\_ friendly  
\_\_\_\_\_ creative approach

4. **STUDENT INTEREST AND INVOLVEMENT**

\_\_\_\_\_ knows students  
\_\_\_\_\_ encourages student's participation  
\_\_\_\_\_ sensitivity to the class  
\_\_\_\_\_ respects student's opinions  
\_\_\_\_\_ creates warm, open classroom atmosphere

\_\_\_\_\_ stimulates intellectual curiosity/  
pursue independent work  
\_\_\_\_\_ clearly states assignments  
\_\_\_\_\_ challenges students to think for themselves

5. **TEACHING ABILITY (STRENGTHS & WEAKNESSES)**

**TEACHER**

R = Response  
Q = Question  
C = Comment  
G = General

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**CLASSROOM SOCIOGRAM:**

Observer – Each time a student offers a verbal comment, indicate that by placing a mark in the box below that student's approximate seat position in the classroom. Place marks for each time the instructor comments. If the class pattern is predominantly a lecture approach, an alternative method would be to record the number of minutes the instructor talks and the number of minutes the students talk.