

## Name Here

### Permanent Address:

12800 North Lake Shore Drive  
Mequon, WI 53097  
Phone: (262) 243-5700

name.name@cuw.edu

### Campus Address:

12800 North Lake Shore Drive  
Mequon, Wisconsin 53097  
Phone: (262) 243-5700

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- OBJECTIVE** To obtain a management or marketing position where experience with developing, coordinating, and implementing operations and a strong commitment to customer service is required.
- EDUCATION** **Bachelors of Science**, Concordia University Wisconsin May 2004  
Major: General Business  
Minor: Marketing
- AWARDS** **Presidential Scholarship**, Concordia University Wisconsin Aug. 2000-Present
- EXPERIENCE** Comedy Club, Wisconsin Sept. 2001-Present  
**Marketing and Promotions Coordinator**
- Assist in the coordination of Customer Appreciation Program through direct contact with clientele
  - Provide information regarding the Club, comedians, and shows for individual and corporate customers
  - Fill required quotas consistently by establishing effective rapport with customers
- Girl Scouts of America, Inc., West Bend, Wisconsin Jun. 2001-Aug.2002  
**Camp Counselor**
- Facilitated team-oriented techniques for 20 campers per week in order to ease the process of adapting to a new environment
  - Effectively accomplished responsibilities required by the camp through creative and successful daily activity schedules
  - Provided rich and varied recreational experiences by prioritizing and facilitating creative alternatives for campers
  - Coordinated activities to ensure simultaneous learning and entertainment
  - Implemented a week-long nature study session in conjunction with team members
- ABC National Bank, Oak Creek, Wisconsin Jun.-Aug. 1999  
**Proof Operator**
- Balanced accounts and corrected errors accrued by businesses who deposited money at this bank.
  - Prepared documents for accurate processing and verification
- VOLUNTEER WORK**
- **Coach, JV Girls Volleyball** Aug. 2002-Present  
ABC Lutheran High School
  - **Coach, 5-6<sup>th</sup> Grade Girls Basketball** Nov. 2000-Present  
ABCDEFG Lutheran Grade School
  - **High School Bible Study Leader** Jun. –Aug. 2001  
ABCD Lutheran Church
- REFERENCES** Available Upon Request

