Q: I need help - can I have an advisor?
   A: Yes you can. You may select an advisor of your choice.

Q: Who can I select to be my advisor?
   A: The reporting party or respondent (hereafter party) is entitled to only one advisor of his or her choosing to guide and accompany him/her throughout the campus investigation, adjudication, and/or resolution process. The advisor may be a friend, mentor, family member, attorney or any other supporter a party chooses to advise him/her. Parties must notify the Title IX Coordinator of their advisor of record before the first meeting/hearing. If requested, a student may (not must) be granted advisor status for both parents by the Title IX Coordinator.

Q: Will the University provide an advisor for me?
   A: Yes, the University maintains a pool of trained (non-attorney) advisors who are available to the parties if requested. The parties may choose advisors from outside the pool, or outside the campus community, but those advisors may not have the same level of insight and training on the campus process as do those trained by the University. Outside advisors are not eligible to be trained by the University. The University expects an advisor to adjust his/her schedule to allow them to attend university meetings when scheduled. The University does not typically change scheduled meetings to accommodate an advisor’s inability to attend.

Q: When can my advisor be with me?
   A: The parties are entitled to be accompanied by their advisor in all meetings and interviews at which the party is present, including intake, interviews, hearings and appeals. Advisors should help their advisees prepare for each meeting, and are expected to advise ethically, with integrity and in good faith. The University cannot guarantee equal advisory rights, meaning that if one party selects an advisor who is an attorney, but the other party does not, or cannot afford an attorney, the University is not obligated to provide one.

Q: If I want to have an attorney be my advisor, where do I go?
   A: The University will not pay for or recommend any attorney. However, the parties may wish to consult the Milwaukee Bar Association as a resource to consider when looking for an attorney advisor: Milwaukee Bar Association, 424 East Wells Street, Milwaukee, WI, (414) 274-6760

Q: What are the rules my advisor must follow?
   A: All advisors are subject to the same campus rules, whether they are attorneys or not. At the discretion of the hearing/interview administrator (e.g. investigator, Title IX Coordinator) the advisor may be allowed to address the hearing/interview administrator. This parameter should be set at the beginning of each interview, may be revoked at any time at the discretion of the interviewer, and is subject to the advisor expectations listed below.

More on Back Side
Advisors may confer quietly with their advisees as necessary, as long as they do not disrupt the process. For longer or more involved discussions, the parties and their advisors should ask for breaks or step out of meetings to allow for private conversation.

If requested, advisors may be given an opportunity to meet in advance of any interview/hearing with the administrative officials conducting the interview. This pre-meeting will allow advisors to clarify any questions they may have, and allows the University an opportunity to clarify the role the advisor is expected to take. The party to the hearing are expected to ask and respond to questions on their own behalf, without representation by their advisor.

Advisors are expected to refrain from interference with the University investigation and resolution. Any advisor who steps out of their role in any meeting under the campus resolution process will be warned once and only once. If the advisor continues to disrupt or otherwise fails to respect the limits of the advisor role, the advisor will be asked to leave the meeting. When an advisor is removed from a meeting, that meeting will typically continue without the advisor present. Subsequently, the Title IX Coordinator (or designee) will determine whether the advisor may be reinstated, may be replaced by a different advisor, or whether the party will forfeit the right to an advisor for the remainder of the process.

Note: It is the party’s responsibility to inform his/her advisor of the above role and rules for assuming an advisory role.

Q: Are there parameters that have to be followed when gaining documentation?
A: The University expects that the parties will wish to share documentation related to the allegations with their advisors. The University will not provide this documentation to the advisor. It will be the responsibility of the party to share this documentation. These records may not be shared with 3rd parties, disclosed publicly, or used for purposes not explicitly authorized by the University. The University may seek to restrict the role of any advisor who does not respect the sensitive nature of the process or who fails to abide by the University’s privacy expectations.

Q: What if my advisor cannot make a meeting?
A: The University expects an advisor to adjust their schedule to allow them to attend University meetings when scheduled. The University does not typically change scheduled meetings to accommodate an advisor’s inability to attend. The University will, however make provisions to allow an advisor who cannot attend in person to attend a meeting by telephone, video and/or virtual meeting technologies as may be convenient and available.

Q: What if I want to change my advisor?
A: A party may elect to change advisors during the process, and is not locked into using the same advisor throughout. The party must inform the Title IX Coordinator via email before any meetings where the new advisor will be present.