

CONCORDIA UNIVERSITY

2018 SUMMER GRANT PROPOSAL WRITING RETREAT APPLICATION FORM

Name:

Department:

Office Address (Please indicate Ann Arbor or Mequon):

Office Telephone:

Cell Telephone:

E-mail Address:

Grant Title/proposed Topic:

Funding Source(s) (if known):

Four faculty members will be selected to participate in the Summer Grant Proposal Writing Retreat. The goal of the retreat is to provide participants with the skills to research grant opportunities and to develop a high quality grant proposal.

CRITERIA

- Potential applicants must attend a Cayuse 424 training session (either individually or in a group session) by June 15th.
- Successful applicants must attend the one day Grant Proposal Writing Retreat on May 23, 2018 (lunch and snacks will be provided) and attend subsequent one-on-one meetings.
- Grant proposals/applications must be completed no later than August 31, 2018, unless an alternate deadline is agreed upon and prior to December 31st. For example, NIH and NSF have rolling deadlines in the fall.
- In the case of a non-funded application, a participant shall make revisions based upon reviewer comments.

TO APPLY

Grant Proposal Writing Retreat application materials are available on the Office of Sponsored Programs website at: <https://www.cuw.edu/academics/services/faculty-staff-resources/sponsored-programs/workshops-seminars.html>.

Proposals must contain the following:

- Completed Grant Proposal Writing Retreat application form.
- One page summary statement outlining research question and focus of grant project.
- Proposed budget.
- Potential grant funding source(s). Please call the Office of Sponsored Programs for assistance locating potential funding sources.

Submit proposals to Julie Dresen, PH 288A. **Deadline for submission is May 4, 2018**

Selected applicants will receive a \$1,000 stipend upon successful completion of the grant submission process. If you have any questions please contact Julie Dresen, Director, Office of Sponsored Programs at [julie.dresen@cuw.edu](mailto:julie.dresen@cuw.edu) or 262-243-2794.