

Concordia University Wisconsin/Ann Arbor
Accessibility Services Documentation Guidelines

Under the Americans with Disabilities Act as Amended (ADAAA) and Section 504 of the Rehabilitation Act of 1973, individuals with disabilities have certain protection and rights to accommodations in colleges and universities. Documentation must be recent and include an evaluation by a licensed clinical professional (who is not related to the person being evaluated) describing the current impact and limitations of the disability. This standard of documentation also applies to housing accommodation requests due to physical or medical conditions. It is the student's sole responsibility to provide recent, professional, medical documentation of his or her disability.

The documentation should include the following:

1. A comprehensive statement identifying the disability/condition, date of the current diagnostic evaluation, and the date of the original diagnosis.
2. A description of the diagnostic criteria and/or diagnostic test(s) used.
3. Treatments, medications, assistive devices/services currently prescribed or being used.
4. A description of the current functional impact/limitations of the disability.
5. Recommendations for specific accommodations and rationale for those recommendations.
6. The credentials of the diagnosing professional(s) including the training and experience which enable the person capable of making the diagnosis(es).

*Please note that an IEP will be considered acceptable documentation if it includes full psycho-educational testing and results.

To send documentation or request further information, please contact:

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