

### **Questions to Ask at an Interview**

The questions that an interviewee asks at the end of the interview are still part of the interview. It is important to ask good quality questions and is often helpful to prepare several questions ahead of time that you would like answered during the interview. The following are some examples of questions you might consider asking in an interview; make sure to also think about questions specific to the position and the company. Ask for clarification about a position duty, or ask for more details about the position if it will help you to determine if the position is a good fit for you.

1. What type of training is involved for this position?
2. What do you like most about working for this company?
3. How would you describe the company culture?
4. What is a typical day like for a person in this position?
5. What is the personnel structure of the department?
6. Where does this department fall in the structure of the company?
7. What do you anticipate would be some of the challenges for an employee in this position?
8. Who would be my supervisor? What is his or her supervisory style?
9. What are some of the long- and short-term goals for the office?
10. How will my performance and success be measured?
11. What opportunities are there for professional development at this company?
12. When can I expect to hear back from you? What is the timeline for hiring for this position?